

## Job Description – Part time Barista

**POUNDCAKE Bakery - 4730 Main Street, Lisle, IL 60532**

[www.poundcakebakery.us](http://www.poundcakebakery.us)

Hours per week needed: 15 – 20 hours

**Business description:** PoundCake Bakery Inc. is a newly expanded retail store in Downtown Lisle; offering standard and specialty pound cakes, pies, scones, quiches, sweet and savory breads, and bar cookies. We serve brewed coffee and have an espresso machine for higher volume espresso drinks, with seating for 20 customers in store. We have corporate accounts and participate in local special events. We have had a storefront for over three years.

**Position description:** Opportunity exists for potential employee with barista skills in a commercial setting. Experience in making espresso drinks, using various types of milks, and brewing coffee. Other aspects of position include interfacing with customers at store, taking custom orders, bagging, and labeling products for final sale as needed, maintaining inventory of coffee supplies, working with coffee vendor and clean-up of premises.

**Hours:** Flexible, with some weekend hours.

### **Qualifications:**

-Minimum of one year barista experience; either in a coffeehouse, retail bakery, a restaurant, or storefront. Commercial food experience preferred over candidates with only home espresso machine experience.

-Able to take direction and follow store processes is critical to maintaining standards, consistency, and quality.

-Customer service orientation; friendly, can interact with all types of customers.

-Has Food Safety Handler Certification through IL Restaurant Association or able to take and pass exam within 15 days of hire. Needs to understand and adhere to Food Safety guidelines, paying attention to labeling as pertains to customers allergies, etc.

- Honest with a good work ethic, team player.

-Must have sense of humor.

-Ability to multitask and get the job done; operational efficiency!

Please send a resume and brief cover letter as to qualifications, interest, and availability along with a completed application form found on our website. References required.

Send all information in an email to [dave@poundcakebakery.us](mailto:dave@poundcakebakery.us) for consideration.