

## Job Description – Part time Baker/Bakery Assistant

**POUNDCAKE Bakery -4714 Main Street, Lisle, IL 60532**

[www.poundcakebakery.us](http://www.poundcakebakery.us)

Hours per week needed: 15 – 20 hours

**Business description:** PoundCake Bakery Inc. is a retail store in Downtown Lisle; offering standard and specialty pound cakes, muffins, scones, egg bytes, sweet and savory breads, pies, and bar cookies. All products are made on site; there is a need for another part time baker.

**Position description:** Opportunity exists for potential employee with “moderate” baking skills; have either baked cakes (from scratch) or have made pound cake as part of their baking skill set. Ability to follow recipes and produce final finished product with quality. Other baking experience can include baking sweet or savory breads, pies, and scones. Further aspects of position do include interfacing with customers at store, taking custom orders, bagging and labeling product for final sale, and clean-up of premises.

**Hours:** Flexible. Store is small and cannot accommodate more than two people baking at once; there are standard ovens and one convection oven.

### **Qualifications:**

-Minimum of two years baking experience; either as student in a culinary program, a retail bakery, a commercial kitchen, restaurant, or storefront.

-Able to take direction and follow store recipes is critical to maintaining standards and quality. We have tried and true recipes that must be followed to ensure and maintain our high standards to our customers and ensure food safety.

-Customer service orientation; friendly, can interact with all types of customers, and multi task.

-Has Food Safety Handler Certification through IL Restaurant Association or able to take and pass exam within 30 days of hire.

- Honest with a good work ethic

-Ability to work in the United States

Please send a resume and brief cover letter as to qualifications, interest and availability along with a completed application form found on our website.

Send all information in an email to [dave@poundcakebakery.us](mailto:dave@poundcakebakery.us) for consideration.

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